

**TRAVEL/PROFESSIONAL DEVELOPMENT GRANT IN THE PERFORMING ARTS
PROJECT BUDGET**

Explanation

This was funding to travel to take part in a masterclass.

NAME OF APPLICANT:		
REVENUES	APPLICATION BUDGET	FINAL REPORT ACTUALS
Grants		
Provincial Arts Council	\$ 500.00	\$ 500.00
Other grants: Please list		
1. Municipal Arts Council	\$ 600.00	\$ 600.00
Contributions		
Applicant	\$ 100.00	\$ 73.13
Other		
TOTAL REVENUES	\$ 1,200.00	\$ 1,173.13
EXPENSES		
*Fees Conference		
Workshop/Master class		
Other		
*Airfare	\$ 500.00	\$ 412.48
Ground Transportation		
Car mileage km x \$0.45		
Bus / train / taxi	\$ 100.00	\$ 98.00
Meals		
Per diem 5 days x \$40	\$ 200.00	\$ 200.00
*Accomodations		
# 4 nights x \$100	\$ 400.00	\$ 462.65
Other		
TOTAL EXPENSES	\$ 1,200.00	\$ 1,173.13
SURPLUS/DEFICIT	\$ -	\$ -

some arts councils will limit the % they will contribute, in this example from a provincial body they allowed only 50%

each arts council will outline the allowable mileage rate

each arts council will also outline per diem rate

must always have a 0 balance