

Full Implementation Checklist

Stage-Related Activities *(Adapted from Blase, et al. 2013a)*

Need to be revised every 6 months

	Undeveloped	In Process	Established
1. Monitoring and support systems are in place for each Implementation Driver:			
◆ Recruitment and selection			
◆ Training and booster training			
◆ Coaching processes and data			
◆ Outcome data measures and reporting process			
◆ Fidelity measures and reporting processes			
2. Feedback process from practitioners to agency administrators is in place and functional (e.g., practitioner participation on leadership and implementation teams, changes to facilitate best practices)			
3. Feedback process from agencies to next levels of administration in place and functional feedback process to province, county and/or state support is in place and functional (e.g., system in place for agencies to feed information and feedback to appropriate governmental entities)			
4. Agency leadership and implementation teams use data to make decisions (e.g., clinical outcomes, behaviour, academics, and fidelity)			
5. Improvement processes are employed to address issues through the use of data, development of plans, monitoring of plan execution and assessment of results			