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| **Checklists for Revising Your Paper**  |

**1. Embracing Professional Writing**

* Are you writing in the first person, active voice when appropriate?
* Do the personal, social, political, professional values expressed through your writing reflect careful attention to issues of cultural diversity and professional ethics?
* Is your writing free of personal biases or sociocultural discourses that perpetuate social injustice?
* Are you consistently expressing yourself in a professional tone?

**2. Exhibiting Academic Integrity and Intellectual Honesty**

* Have you carefully implemented principles of academic integrity and intellectual honesty?
* Is it clear to you what constitutes plagiarism, and do you know how to avoid it?
* Is it clear to you when you need to cite others for their ideas versus when you are speaking from your voice or introducing common knowledge?
* Have you accurately tracked the source of each paraphrase or quotation?
* Are all the ideas you have drawn from others accurately and consistently tied back to their sources?
* Have you translated ideas into your own words, whenever possible?
* Have you accessed original sources, rather than relying on secondary sources?

**3. Establishing a Scholarly Foundation**

* Are you able to discern whether the sources you choose meet the standards necessary to provide a scholarly foundation for your writing?
* Have you selected current, relevant articles to support your ideas and chosen older sources only if are considered seminal contributions to health disciplines knowledge?
* Have you used an appropriate number of resources for the nature of the paper you are writing?
* Does your selection of supporting literature include diverse and nondominant voices?
* Do your sources reflect an appropriate balance of research articles versus theoretical or conceptual articles, depending on the writing goal?
* Have you made substantive use of each of the sources in your reference list?

**4. Developing a Writing Plan: Critical Deconstruction**

* Have you clearly stated the topic and objective of your paper?
* Was your topic flexible enough and sufficiently broad to enable continued reflection on, and integration of, new ideas from the professional literature?
* Is your topic relevant to your field within the health disciplines and responsive to cultural diversity?
* Does your objective clearly align with the levels of learning identified in the assignment or targeted through graduate, professional writing?
* Have you aligned, where applicable, the nature and structure of your paper to the type of literature review you are targeting?
* Have you systematically reviewed the professional literature on the topic to give you sufficient understanding of the current research, contexts, and applications related to your topic?
* Have you organized your notes in a way that allows you to make meaning of the professional literature?
* Have you demonstrated critical reading, thinking, and writing throughout the paper?
* Does your writing reflect your mindful application of the principles of cognitive complexity versus cognitive rigidity?
* Have you applied critical thinking to analyze potential biases or assumptions?

**5. Drafting Your Paper: Critical Reconstruction**

* Have you carefully analyzed the themes, trends, current issues, contexts, gaps, and unanswered questions in the professional literature?
* Have you organized your paper, where applicable, to follow the basic structure of a literature review as either a foundation for research or a theoretical or conceptual paper?
* Is the main thesis (argument) of your paper clear and well-constructed?
* Does your thesis or problem statement align with the objective of the paper and the levels of learning targeted?
* Have you drafted your thesis or problem statement so that it takes a position and is arguable?
* Is your voice and point of view clear to the reader?
* Have you identified theories or concepts that influenced how you framed your thesis and arguments?
* Have you clearly defined all terms you use?
* Have you provided, where applicable, a conceptual framework for your writing?
* Do the points and subpoints in your argument clearly flow from, and support, the thesis or problem statement?
* Have you organized the key points in your argument in a systematic and logical fashion?
* Have you presented your key points in a way that reflects the levels of learning required (i.e., analysis, synthesis, evaluation)?
* Have you linked each paragraph, in some way, to the thesis or problem statement?
* Do your subpoints in each paragraph provide enough examples or evidence to support the key points?
* Have you effectively synthesized and integrated the professional literature to support each key argument?
* Have you attended to the levels of learning targeted to guide your integration of the professional literature?
* Does your introduction include the objective of the paper and your thesis or problem statement?
* Does your introduction capture the reader’s attention and provide the reader with a sense of direction and context for the paper?
* Does your thesis statement lead logically through your key arguments to the conclusions you draw?
* Does your conclusion wrap up the key points in the paper?
* Does your conclusion succinctly restate the thesis or problem statement in a new way?