

Annual Faculty Evaluation and Recommendation Form

For the Period: January 1, 2015- January 1, 2016

Department: Adams Library

Name: Dragan Gill

Rank: Instructor

Tenure Status

Tenure Granted/Due Date:

RIC DOH: 3/9/2015

Date of Rank:



Department Chairperson's Evaluation and Recommendation(s) In Accordance with Article VIII of the Agreement between RIC/AFT and the Rhode Island Board of Governors for Higher Education.

While Dragan has not yet been at RIC for a whole year, she has had a major impact on the library, and has made contributions benefiting the RIC community.

One of Dragan's responsibilities is the Reference Desk and overseeing the reference student-workers. Since she arrived she has revised the students training program, sometimes using clever games, and began to organize and document student responsibilities and expectations. She has also set up a method by which each student has specific work to do in addition to assisting users at the Reference Desk. Dragan came to RIC with experience from her previous jobs. Her special skill is that she finds what works also at RIC, and integrates it into our environment.

A major project that Dragan carried out was revising the statistics kept at the Reference Desk. The first step was to audit the various accreditations requirements, then meet with the Reference staff to go over all the material and make decisions. Participating in the project was also a library school student from URI, doing an internship at the Adams Library. So not only did Dragan work on the project but was able to use it to teach the student about reference work in an academic setting. Part of this project was also to no longer have questions about Access Services come to the Reference Desk. That goal was achieved thanks to Dragan's work with the manager and staff in Access Services.

As mentioned above Dragan mentored a professional field experience for a URI library school student. She did an exceptional job organizing the program – insuring that all the outcomes for the student were achieved and that the student learned how an academic library is different from a public library, until now her only library experience.

During the Fall semester Dragan taught 7 library instruction sessions. In Anthropology she taught from an introductory course to a high level course – and received praise from the faculty for her work. She is co-developer on a First-Year Writing Fluency Pilot Program that Reference library faculty are developing for the next academic year.

One of Dragan's strongest skills is integrating technology into her work. She was able to make a significant contribution to our LibGuide program and has used technology to better promote the library to the students and faculty via Facebook. However, she is open to other methods as well, such as a placing a whiteboard in the lobby of the library, with two questions, one a fun question to engage the students and then a second question about how the student use the library. For example, a library question was "where is your favorite place to study in the library". The top priority is Level 1A.

Dragan's work does not only include Reference and instruction, she is also a liaison to Anthropology, Gender and Women Studies, and co-liaison to Environmental Studies. As such she selects books and other resources in these subjects and assisted with the deselection project. During the deselection project she communicated regularly with the faculty to ensure their feedback was included in the decisions making process to remove or keep materials.

Dragan is also an active member of the Library's PR Committee. Not only does she come up with suggestions but she also does the work, like formatting the entire spring issue of the Library's newsletter. She is co-investigator on the Adams Library Website Redesign Study, and was most helpful to the team in coming up with the methodology. Her work also extends to the RIC campus. She is representing the Library on the Central Falls Planning Council, through which she is reaching out to the librarians in Central Falls. For Open Access Week she was instrumental in setting up a lecture about Open Textbooks and creating a LibGuide to inform the faculty about Open Textbook resources.

One of Dragan's nicest attributes is her willingness to help and work together with colleagues. Her response to a question is "sure, I can do that." That was the case when asked to develop a LibGuide about sexual assault, or to assist with creating the online list of new books received in the Library.

In addition to all her work at RIC, Dragan is involved in professional associations, like the Rhode Island Library Association, and attends professional development events.

Dragan has done exceptional work. Her colleagues unanimously recommend reappointment.

I have read the Evaluation and Recommendation(s) of my Department Chairperson.

Dragan Gill
Signature (Faculty)

Tweah Reis
Signature (Chairperson)

Administrative Acknowledgements

<u>TR</u> Dean/Dir	<u>1/29/16</u> Date	<u>RGP</u> Vice President	<u>2/3/16</u> Date	<u>TC</u> President	<u>2/3/16</u> Date
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Recommendation (Each administrator is to initial his/her recommendation)

	Dept. Chairperson/Date	Dean/Date	Vice Pres./Date	President /Date
Promotion to the Rank of _____	_____	_____	_____	_____
Placed on Tenure as of _____	_____	_____	_____	_____
_____	_____	_____	_____	_____