**Title of Your Essay**

Name of Student

Department Name, Central Arizona College

Name of Course (Ex. ENG 101: College Composition II)

Professor First Name Last Name

Assignment Due Date

**Title of Your Paper**

     Your title should be presented as a first-level heading. It is centered, in **bold**font, and all major words should be capitalized. When all major words are capitalized, this is called Title Case. It is important to note that you should not use the heading “**Introduction**.” Your paper title acts as your first-level heading, and the first paragraphs of a paper after the title are understood as introductory paragraphs.

**First Level of Headings**

     First-level headings can appear throughout your paper as well. They should be centered, in **bold**font, and in Title Case.

**Second Level of Headings**

     Second-level headings are for sections within first-level headings, so you would use second-level headings to break up a bigger section that you have established with a first-level heading. Second-level headings are placed flush against the left margin, in **bold**font, and in Title Case.

***Third Level of Headings***

     Third-level headings are necessary when you need to break down your second-level headings into smaller sections. A third-level heading exists inside a second-level heading section. Third-level headings are flush against the left margin, in **bold**and italic font, and in Title Case for capitalization.

**Fourth Level of Headings.** Your paragraph begins right here on the same line. Fourth-level headings are sections inside third-level headings. Fourth-level headings are indented or tabbed once from the left margin, in **bold**font, in Title Case for capitalization, and end with a period. Your text should also appear on the same line as a fourth-level heading.

***Fifth Level of Headings.*** Your paragraph begins right here on the same line. The final level of headings APA describes is the fifth-level heading. This fifth level would be necessary if you need to break up your fourth-level section into additional sections. Fifth-level headings are tabbed once from the left margin, in **bold**and italic font, in Title Case for capitalization, and end with a period. Just like fourth-level headings, your text begins after the period.

**References**

Author’s Last name, First and Middle initials. (Year of publication). *Title of book*. Publisher.